



SUFFOLK RECORDS SOCIETY

**GIFT AID DECLARATION FORM**  
(UK RESIDENT TAX PAYERS ONLY)

Please treat as Gift Aid donations all qualifying gifts of money made today and in the future. I confirm I have paid or will pay an amount of Income Tax and /or Capital Gains Tax for each tax year (6th April to 5th April) that is at least equal to the amount of tax that all the charities that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Please notify Suffolk Records Society if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains

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*Donor Details*

Title:	First Name:	Surname:
Address:		
Postcode:		

Please return this completed form to:

Mr Paul Botwright, Royal Oak House, 68 The Street, Bramford, Suffolk, IP8 4EB