



# Suffolk Records Society



Registered Charity No 1084279

## GIFT AID DECLARATION

General Series

Please treat as Gift Aid donations all qualifying gifts of money made today and in the future.

I confirm I have paid or will pay an amount of Income Tax and /or Capital Gains Tax for each tax year (6<sup>th</sup> April to 5<sup>th</sup> April) that is at least equal to the amount of tax that all the charities that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give.

### Donor's details

Title \_\_\_\_\_ First name or initial (s) \_\_\_\_\_

Surname \_\_\_\_\_

Full home address \_\_\_\_\_

Postcode \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_



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**Please notify Suffolk Records Society if you:**

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

This completed form should be returned direct to:

**Mrs Tanya Christian, SRS Membership Secretary,**

**8 Orchid Way, Needham Market, Suffolk, IP6 8JQ**